getting the most out of the teachers’ toolkit
today...

what & why

how?

q & a
what is it?

the teachers’ toolkit is a user management tool that allows teachers to view and configure user settings by:

- customizing feature sets for multiple users
- adding word prediction banks/files
- adding dictionary definitions
- modifying word pronunciation
- viewing user spelling logs
- viewing user activity logs
common uses

✓ modify access to features for testing purposes
✓ view/print activity and spelling logs
✓ add definitions
✓ change pronunciation of words
technical notes

notes

- pc only

installation
- for managed user install (i.e.) not mobiles
- during networked RWG install
- can be set to manually add accounts after student login
1. choose the texthelp drop down menu
2. ensure the My Features Toolbar is selected.
3. choose General Options
4. check/un-check Options
5. click OK
toolkit features

view options
- spelling logs
- activity logs

modify options
- feature sets
- user settings
- prediction settings
- dictionary
- pronunciation
- import users
view spelling log

groups list box

users in current group list box

view checked logs in Word button
view activity log

- groups list box
- users in current group list box
- view checked logs in Word button
questions?
importing users

options

- active directory
- CSV file import
- auto creation via Windows Login
user settings

set up users
create new users
edit selected users
delete selected users

create and delete groups
teacher groups
school groups
subject area groups

apply feature sets
by individual users
by groups
feature sets

defines which features students will access

sets are applied to groups and/or individuals

- default set
- exam feature set
- no options dialogs
- complete list of features
- enable options dialogs
- create your own set
questions prior to use

• has the teacher’s toolkit been installed on your network?

• how will students be grouped together (i.e. by common need)?

• which tools will be included and excluded from student use?

• how many student names are you planning to import/create in the teacher’s toolkit?

• who will use manage? one teacher? all teachers?

• the more users the greater the chance of conflicts
questions?
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